

**COMMITTEE NAME** (Must be same as on Statement of Organization)

SCHEDULE

**F**

(Rev. 07/03)

**LOANS  
RECEIVED  
& REPAID**

☐ CHECK THIS BOX IF  
AMENDING FORM

**NOTE:** This schedule reports money loaned to the committee which is deposited in the committee account.

**TOTAL UNPAID LOANS FROM LAST REPORTING PERIOD \$** \_\_\_\_\_

**PART I - MONETARY LOANS RECEIVED THIS REPORTING PERIOD**

(Original source of loan, such as a bank, must be shown if a third party is involved. Include loans from candidate's personal funds.)

DATE RECEIVED (MM/DD/YR)	NAME AND ADDRESS OF LENDER (Include Endorser's Name, If Applicable)	RELATIONSHIP TO CANDIDATE (If Applicable*)	AMOUNT OF LOAN
			\$

**TOTAL (PART I)** \$ \_\_\_\_\_

**PART II - MONETARY LOAN REPAYMENTS MADE THIS REPORTING PERIOD**

(Loans forgiven must be reported on Schedule E -- In-kind Contributions.)

DATE PAID (MM/DD/YR)	NAME AND ADDRESS OF LENDER (Include Endorser's Name, If Applicable)	RELATIONSHIP TO CANDIDATE* (If Applicable)	AMOUNT REPAID
			\$

**TOTAL CASH REPAYMENTS (PART II)** \$ \_\_\_\_\_

From Schedule E -- TOTAL LOANS FORGIVEN \$ \_\_\_\_\_

**TOTAL OUTSTANDING LOANS END OF REPORT PERIOD** \$ \_\_\_\_\_

\*Disclosure law requires candidate committees to disclose the relationship of any relative making a contribution to the committee. Relationship must be shown to the third degree of consanguinity (blood relatives) and affinity (relatives by marriage). If surname of contributor is the same as candidate, but there is no familial relationship, enter "not applicable" in the relationship column when it applies.

## SCHEDULE F

### LOANS RECEIVED AND PAID

1. List the name of the committee at the top of the page. If this report includes a previous loan, show the ongoing loan balance in the blank provided. If you are amending the form, check the box to indicate this in the top right-hand corner.

#### **PART I - MONETARY LOANS RECEIVED**

2. If a monetary loan is made to the committee during the current reporting period, list the complete name and address of the person who has loaned the money to the committee on Part I of Schedule F. (CANDIDATE COMMITTEES only must also disclose the relationship to the candidate, if any.) If the original source of the money was a lending institution, list this as well. List the actual date the money was received (month, day, year) and the exact amount. Bring the total of the loans received forward to the Disclosure Summary Page and list it where indicated as part of the cash receipts of the committee for this reporting period. Total the section to show the total loans received in this reporting period. (As mentioned earlier, the total amount of outstanding loans carried over from the previous report should be shown at the top of Schedule F. Do not duplicate in Part I loan information which was previously reported.)

#### **PART II - MONETARY LOAN REPAYMENTS**

3. If a full or partial loan repayment was made, similarly list the date (month, day, year) the repayment was made and the complete name and address of the person or lending institution to whom the check was written. Also, list the amount of the check. Bring the total of the loans repaid forward to the Disclosure Summary Page and list it where indicated as part of the expenditures of the committee for this reporting period. Total the section to indicate the total loan repayments made in this reporting period.

4. If a monetary loan was made to the committee, but the person who loaned the money later decided to forgive all or part of the monetary loan, this should be listed on Schedule E as an In-kind Contribution. However, it is also necessary to list it in the blank provided on this loan schedule (Schedule F) in order to balance the outstanding loans at this time. CAUTION: A bank or other corporate lending institution CANNOT forgive a loan to a committee, as this would constitute an illegal corporate contribution. (**EXCEPTION:** BALLOT ISSUE AND FRANCHISE COMMITTEES)

5. List the total amount of loans outstanding at the end of the reporting period in the space provided, and bring this figure forward to the Disclosure Summary Page. List it at the bottom of the page in the blank "Outstanding Loans". If loans were outstanding from your last period and no repayments were made, simply show the unpaid amount at the top and bottom of the form, and bring the total forward to the Summary Page.

**CAUTION:** Loans listed on Schedule F are actual money received and deposited in the bank account or repaid by committee check. Do NOT list as a loan debts owed to persons for expenditures they have made. If you have not been able to reimburse such persons by the end of the reporting period, their names should be listed on Schedule D, along with debts owed to commercial creditors, etc.